



Employee Information for payroll

EMPLOYER

Employee Name		
Address		
Postcode		
Telephone No:		
Email		
Date of Birth		
Next of Kin Name		
Adress		
Telephone No:		
Job Title		
Employee ID		
NI Number		
Benefts		
Tax Code		
P45 OR P46 - indicate		
First Pay Date		
Work Start Date		
Finish Date		
Salary		
Gross Rate of pay	£ <input type="text"/>	per <input type="text"/> hour/week/month
Wages frequency:	Weekly <input type="checkbox"/>	Bi-Weekly <input type="checkbox"/> Monthly <input type="checkbox"/>
Tax paid	<input type="text"/>	£
National Insurance paid	<input type="text"/>	£
Net Pay	<input type="text"/>	£
Employers Tax Contribution	<input type="text"/>	£
Employee leaving/left Date	<input type="text"/>	
Your present circumstances:		
Read all the following statements carefully and enter X in the box that applies to you:		
A - This Is my first job from last 6th of April and:		
I have not been receiving taxable jobseekers allowance, Employment and support allowance or taxable incapacity Benefit or state/ occupational pension		<input type="checkbox"/>
B- This is now my only job, but since last 6th of April:		
I have had another job or have received Taxable jobseekers allowance, employment and Support allowance or taxable incapacity benefit. I do not receive a State or occupational pension.		<input type="checkbox"/>
C- I have another job or receive a state or occupational pension		<input type="checkbox"/>